

How to Print Count Sheets

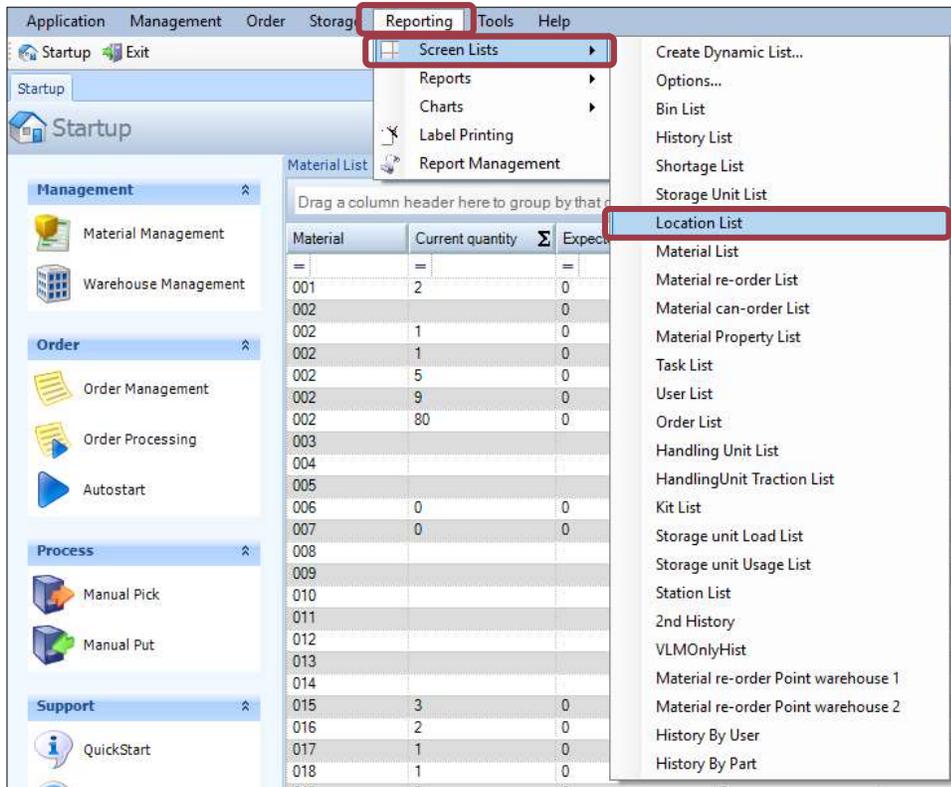
Kardex Power Pick System

How To Print Count Sheets

Physical inventory counting can be supported with the Kardex Power Pick System count module. Some operations require manual physical inventory counting – in this case count sheets are key!

To print count sheets for your inventory from the Kardex Power Pick System, follow the steps below.

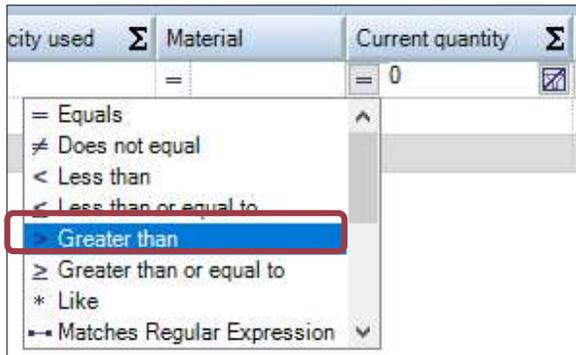
To get started in the Kardex Power Pick System, select Reporting, then Screen Lists, then Location List



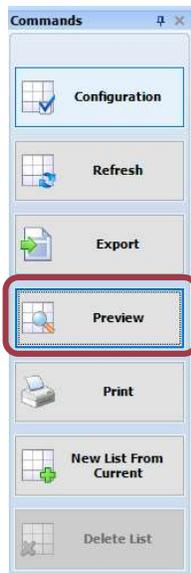
Sort by location name by clicking “Location” making sure that the arrow next to “Location” points up.



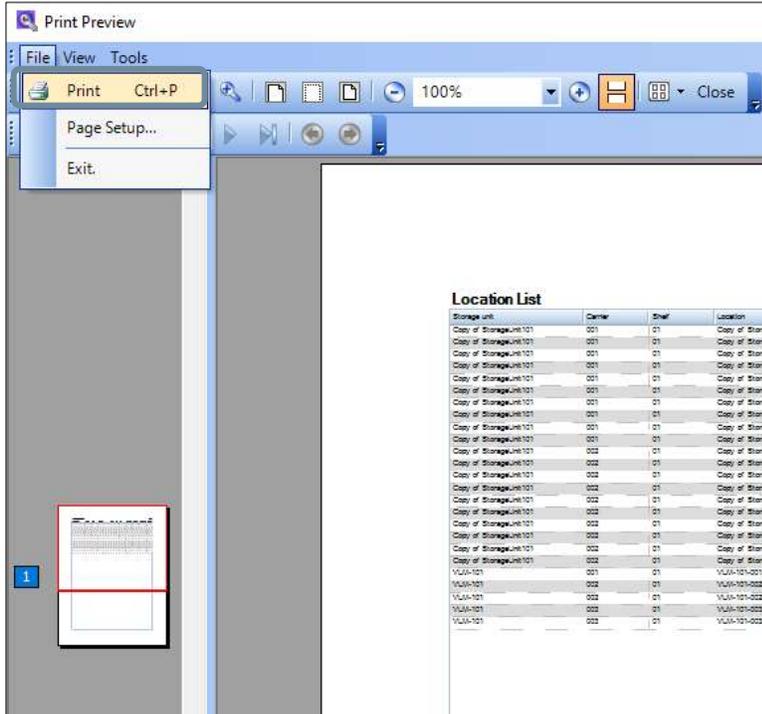
On "Current quantity" click the filter and select "Greater than" and filter with 0



Preview the Location List



Review "Print Preview" then Print



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